



Business Name _____

Address _____

City _____ State _____ Zip _____

Contact Name _____ Phone _____ Fax _____

Email Address (for Ad Proof to be sent) _____

Manhattan School Calendar June 2010 – June 2011 Order Form

SAMPLE

Please select level of sponsorship:

- PLATINUM SPONSOR \$1000 & UP
- GOLD SPONSOR \$600
- SILVER SPONSOR \$400
- BRONZE SPONSOR \$225
- OTHER MONETARY DONATION/GIFT
 (Please specify) _____

Reserving an ad placement for a specific month:

Ad placement for a specific month is on a first come, first served basis. To specify placement, please indicate the month (from June 2010 - June 2011) below:

Other instructions for your advertisement:

Please send your ad in one of the following ways: PLEASE DO NOT SEND PHYSICAL BUSINESS CARDS WITH LOGOS ON THEM. THEY CANNOT BE TYPE SET, AND IF SCANNED, WILL COME OUT BLURRY.

Ad Sizes:	
1 Unit Ad:	3 ½" wide X 2" high
2 Unit Ad:	3 ½" wide X 4" high
3 Unit Ad:	3 ½" wide X 6" high

1. Legible copy that the printer will layout and typeset.
2. Computer disk or CD or e-mailed ad may be furnished in the correct dimensions in the following software formats: Microsoft Word, Adobe Illustrator (8 & up) .ai or .eps, Adobe Acrobat PDF (5 & up) .pdf, Quark XPress (5 & up) .qxd, Adobe Photoshop (5 & up) .psd, .tif, .jpg, (300 dpi-grayscale / 900 dpi-black & white)

- To avoid potential problems...
- Submit artwork at actual size of ad
 - Include all fonts used or convert fonts to outlines/paths
 - Include all placed/linked images

Please E-mail ads to: artwork@LibertySquareGraphics.com

Please mail payment and send your ad by January 30, 2009, to
Manhattan Foundation for Educational Excellence, 25440 S. Gougar Road, Manhattan, IL 60442.

If you have any questions, please contact Marian Thrash at marian1022@sbcglobal.net or Kim Boggs at 815-478-7065.

Thank you for your generosity!